

BIOLOGY HONORS RULES AND POLICIES

REQUIRED MATERIALS:

Pens (**black or dark blue** ink only) and pencils
Notebook Loose-leaf paper
Highlighters
3-ring binder with dividers for all handouts.

CLASS BINDER: You are required to keep a **3-ring binder with section dividers** for each chapter covered. Assignments should be organized and kept in your binder at all times. You must bring all required materials to class everyday. Notes will be taken in a composition book.

GRADING

BROWARD COUNTY GRADING SCALE	APPROXIMATE GRADING BREAKDOWN
90 - 100% = A	Tests, Quizzes, Essays 80% Labs 10% Homework/Classwork/Participation, Binder/notebooks 10%
87 - 89% = B+	
80 - 86% = B	
77 - 79% = C+	
70 - 76% = C	
67 - 69% = D+	
60 - 66% = D	
0 - 59% = F	

Grading will vary from quarter to quarter depending on projects and labs.

CLASSWORK/ CLASS PARTICIPATION: You are expected to participate in class discussions, listen attentively during lessons, cooperate and listen to directions during labs/group activities and work in your seats quietly while completing independent assignments. Points will be deducted from students not on task, inattentive or talking excessively/exhibiting disruptive behavior.

Note: Late Work **WILL NOT** be accepted.

*Timely manner on all assignments.

HOMEWORK: Homework is due at the beginning of class on the assigned due date or when I ask for it. Homework is an opportunity for you to practice skills and reinforce subject matter before taking a test. The more effort you put into the homework, the more you will get out of it. Work not submitted on time will be marked as a zero. You must register at

<https://broward.edmodo.com> and use the class code for your class.

QUIZZES & TESTS: Tests will be announced, quizzes can be announced or not. If a student has an absence, they will be allowed to make up the missed quiz/test by scheduling a time after school or during their personalization period. Students taking make-up tests may be given a different version of the test.

Please NOTE that a “Z” on pinnacle means that “you”, the student, did not turn in the **work or “you” **failed to makeup work** in question. If the work is not made up a ZERO will replace the “Z”. A test missed during an UNEXCUSED absence will result in a make-up test grade having a maximum value of 60% or lower, if the grade achieved if lower than 60%.

LABORATORIES: During labs you are expected to follow directions and abide by all safety rules. Labs will either be hand written or completed on the handout given to you. Labs will be graded on procedure, completion, and accuracy.

ESSAYS/CLASSWORK/BINDER/Composition book: Assignments should be kept in the appropriate tab in your binders and will be graded. You will receive a grade for all assignments completed in class or for homework. At various times throughout the year I will collect/check binders and/or Composition Books to ensure that you are organized, taking the required notes in class, and keeping all assignments to study for the **midterm and the EOC exam.**

SCHOOL POLICIES

HONOR CODE: Pompano Beach High School prides itself on preparing students for the rigors of college. It is therefore imperative that students do their own work so that they learn content accurately. The faculty expects academic integrity; therefore, students must abide by the PBHS Honor Code when they complete assignments, tests, quizzes, projects, and all other work, both in class and out. Every violation of the Honor Code will be given the consequences directed on the PBHS Honor Code.

MAKE-UP WORK: You have 2 school days to make up the required work for each day you have an absence. YOU are responsible for requesting this work, scheduling any make-up tests/labs and completing the work on time. If you fail to appear for the scheduled make up, there will not be another opportunity to makeup this work. Any work not completed on time will receive a grade of **ZERO**. Make-up work for suspended students is due on the day that they return to school.

TARDIES: You are expected to be in your assigned seat and ready for class when the bell rings. Tardy students will face the consequence of a detention, and a referral will be issued for the 5th tardy and every tardy after that.

PASSES: There will be no passes issued during the first or last ten minutes of class or during lunch periods. Passes will be issued for emergencies only. Sign out on the clipboard by door.

Electronic Devices:

While in class, it should be off and out of sight. Cell phone violations will result in Security being called to collect the phone. Any electronic violation during a TEST or Quiz will result in an automatic ZERO and a referral.

Bullying

The School Board of Broward County expressly prohibits bullying, including cyber bullying, by or toward any student or employee. See policy 5.9: Anti-Bullying for additional information.

GENERAL CLASS RULES

- 1) **Be prepared and on time for class.** Being prepared means bringing your homework, class notebook, paper, writing instrument and any other materials necessary for class work.
- 2) **Remain seated at all times unless otherwise instructed.** Students are to stay seated between the bells. Students will not wander around the room – especially during labs. Students must ask permission to get up from their seats, for example, to sharpen a pencil. No trips to the trash can during class! You will be dismissed by the teacher, not by the bell.
- 3) **Raise your hand to speak in class.** Out of courtesy, students are not to call out in class, especially if someone else is talking.

- 4) **Respect other people and their property.** Referrals will be written for any direct verbal or physical abuse between students or between a student and the teacher.
- 5) **Food/drinks are NOT allowed in the classroom.** The only acceptable beverage is a bottle of water that you must keep covered to prevent spills.
- **Cheating is unacceptable.** I have a ZERO TOLERANCE policy for cheating which means all students caught cheating or helping someone else cheat on any homework, quiz, or test will receive a zero for that grade and their parents will be contacted.
 - 6) **Laboratory protocols must be followed at all times.** Work only at your assigned station and with your assigned lab group. No movement or horseplay will be tolerated. Always wear your required safety goggles during lab activities. Use rubber aprons and gloves when directed. Do not attempt any unauthorized or undirected experimentation or use of lab equipment. Lab equipment are expensive and not toys – treat them with care.
 - 7) **Detentions will be served afterschool from 3:20 – 4:00 pm.** Missed detentions will result in a referral.
 - 8) **No cell phones, iPods, games, etc. will be permitted in class, unless specifically allowed by me on a case-by-case basis.**
 - 9) **The rules of the student conduct book given by the Broward County School Board are to be followed at all times.** Therefore, ATTENDANCE, STUDENT DRESS CODE, USE OF CELL PHONES AND GENERAL CONDUCT must follow all county requirements.

STUDENT LABORATORY CONTRACT

I have been instructed in the safety procedures required in this course. I agree to abide by the following guidelines.

1. Safety apparel will be worn when specified by the instructor.
2. Long or loose hair will be tied back. Excessively loose clothing or jewelry will not be worn.
3. All safety rules and regulations will be followed.
4. There will be no eating or drinking in the laboratory.
5. Experiments will be done in the specified order with the prescribed materials or quantities of chemicals.
6. Only the materials and chemicals specified by the teacher will be used. No unauthorized experimentation will be done.
7. The proper use of safety equipment and correct evacuation procedures will be followed.
8. Wash hands thoroughly before beginning and after completing an experiment involving chemicals.

9. Contact lenses will not be worn during specified experiments.
10. **Horseplay** or other inappropriate behavior will not be tolerated during laboratory experiments.
11. Never taste chemicals or smell them directly.
12. Never pick up broken glass with bare hands.
13. Report all accidents, no matter how minor, to the teacher.
14. Do not remove any chemicals or equipment from the lab without the teacher's permission.

Failure to follow these guidelines may result in reduction in grade and /or disciplinary action.