

Internal Club Council Constitution

Article I: Name

- I. Internal Club Council

Article II: Purpose

- I. To support and promote student club activities at PBHS.
- II. To organize, understand, and harmonize the many organizations on campus.
- III. To provide an environment for clubs to interact with one another and exchange ideas.

Article III: Club Requirements

- I. Must have the following club documents submitted to the Activities Director in order to be recognized as a PBHS club:
 1. Club Agreement
 2. Club Guidelines & Responsibilities
 3. Club Contact Information
 4. Club Meeting Dates
 5. Club Bylaws
 6. Club Constitution
 7. ICC Meeting Contract
- II. Each club must meet at least once a month

Article IV: Meetings

- I. ICC meetings are held once a month on the first Monday of every month. This date may be subject to change depending on the Advisor and President.
- II. Special meetings may be called if deemed necessary by the President, Advisor, or Principal/ Administration.
- III. At least one representative of every club must attend each meeting or else disciplinary action will be taken.

Article V: Quorum

- I. In order to conduct official business/vote at a meeting, at least half of the clubs should be present (20 clubs) and a minimum of one administrator/ teacher present.

Article VI: Officers

- I. Titles
 1. President, Vice President, and Secretary
- II. Length of Office
 1. Each officer position will endure for one school year period.
- III. Eligibility

1. Must be a member of a PBHS club/organization
 2. If elected, must attend every ICC meeting or else disciplinary action will be taken as stated in the ICC Bylaws.
- IV. Election Procedure
1. For the office of President, it is the responsibility of the Student Government's 1st Vice President to uphold.
 2. At the start of the new school year, the ICC general assembly will nominate candidates for the positions of Vice President and Secretary. After nominations are closed, each candidate must give a brief one minute speech as to why they would like to uphold the position.
 3. A majority vote will be conducted to determine the positions.

Article VII: Amendments

- I. The constitution may be amended by a two-thirds (2/3) vote of the ICC general assembly.
- II. All clubs shall receive advance notice of the proposed amendment at least a week before the next scheduled meeting.
- III. Amendments shall take effect immediately upon approval of the organization.

Date Adopted: October 6th, 2014